

**AGENDA FOR COUNCIL MEETING OF – December 8, 2025**

**CALL TO ORDER - 7:00 P.M.**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL:**

**PUBLIC COMMENT**

The City of Pana encourages comments from the public. Those wishing to address the council shall raise their hand and wait to be acknowledged by the mayor. Each person speaking shall stand and clearly state their name.

The following rules shall apply to any persons desiring to address public officials of the city at any single meeting pursuant to the Open Meetings Act: The public comment period shall not exceed ten (10) minutes; no individual shall speak for more than two (2); no individual representing a group shall speak for more than five (5) minutes. The mayor shall determine the order of speakers and has the right to preserve order and decorum.

The topics to be discussed must be germane to the meeting agenda of the public body or to business of the city. Public officials are not required to respond to any remarks during the meeting. Any person who violates the rules or otherwise disrupts order or decorum may be removed.

**CONSENT AGENDA ITEMS:**

1. APPROVAL OF MINUTES OF PREVIOUS MEETINGS – Regular Session November 24, 2025
2. PAYROLLS – December 2 and 12, 2025
3. DISBURSEMENTS – December 16, 2025
4. INVESTMENT REPORT – November 2025

**PROJECT UPDATES:**

**Benton & Associates, Cameron Jones:**

1. Approval of Loan Disbursement #7 and Pay Application for the Waste Water Treatment Plant project in the amount of \$1,385,216.74

**Milano & Grunloh, Seth Flach:**

**REPORTS OF OFFICERS:**

**ATTORNEY:**

1. First presentation of “An Ordinance Levying Taxes for Municipal Purposes for the City of Pana Illinois for the Current Fiscal Year Beginning May 1, 2025 and Ending April 30, 2026”
2. By recommendation of the Planning & Zoning Board, first presentation of “An Ordinance Rezoning Property from R-1 to C-2 – 307 S Chestnut Street”
3. By recommendation of the Planning & Zoning Board, first Presentation of “An Ordinance Approving a Special Use Permit for Elite Trucking at 307 S Chestnut St”

**ENGINEER:**

1. Approval of 2026 Motor Fuel Tax Resolution

**ECONOMIC DEVELOPMENT DIRECTOR:**

**CLERK:**

1. Approval of Special Events Application by Pana Parks Revitalization for Annual Popcorn Festival at Kitchell Park – July 25, 2026

**TREASURER:**

**MAYOR:**

**REPORTS OF COMMITTEES:**

**COMMUNITY SAFETY:** (POLICE, FIRE, EMS)

1. Motion to approve first presentation of "An Ordinance Authorizing Traffic Changes to Post 4-way Stop Signs and No Parking Sign (Maple & 2<sup>nd</sup>, Chestnut and 3<sup>rd</sup>, Jefferson St)
2. Motion to approve first presentation of "An Ordinance Amending Section 14-2 of the Pana Code of Ordinances - Disturbing the Peace"

**COMMUNITY OPERATIONS:** (WATER & LAKE, SEWER AND STREETS AND ALLEYS)

1. Motion to approve a one-time water leak adjustment for Derek Welburn at 2513 E 320 North Road in the amount of \$810.26
2. Motion to approve a one-time water leak adjustment for Amanda Kroenlein at 205 W 3<sup>rd</sup> St in the amount of \$105.96
3. Motion to approve an oversize lake lot for Jackson at C31 for transfer

**ADMINISTRATION:** (FINANCE, PERSONNEL, LEGAL AND INSURANCE)

**COMMUNITY SUPPORT:** (ZONING, PARK & POOL, COMM. DEVELOPMENT, LIBRARY)

**ECONOMIC DEVELOPMENT AND TAX INCREMENT FINANCING:**

1. Motion to approve additional expense to complete the parapet wall at 109 & 113 S Locust in the amount of \$12,840 to be paid from Business District Funds
2. Motion to approve Task Order to temporarily secure beams at 31 E Second St in the amount of \$1680. Beams will be permanently secured at a later date.

**NEGOTIATIONS:**

**UNFINISHED BUSINESS:**

**NEW BUSINESS:**

1. Electrical needs for shed and Santa house at Kitchell Park

**CLOSED SESSION:**

**REGULAR SESSION:**

**ADJOURNMENT:**