

AGENDA FOR COUNCIL MEETING OF – NOVEMBER 10, 2025

CALL TO ORDER - 7:00 P.M.

PLEDGE OF ALLEGIANCE

ROLL CALL:

PUBLIC COMMENT

The City of Pana encourages comments from the public. Those wishing to address the council shall raise their hand and wait to be acknowledged by the mayor. Each person speaking shall stand and clearly state their name.

The following rules shall apply to any persons desiring to address public officials of the city at any single meeting pursuant to the Open Meetings Act: The public comment period shall not exceed ten (10) minutes; no individual shall speak for more than two (2); no individual representing a group shall speak for more than five (5) minutes. The mayor shall determine the order of speakers and has the right to preserve order and decorum.

The topics to be discussed must be germane to the meeting agenda of the public body or to business of the city. Public officials are not required to respond to any remarks during the meeting. Any person who violates the rules or otherwise disrupts order or decorum may be removed.

CONSENT AGENDA ITEMS:

1. APPROVAL OF MINUTES OF PREVIOUS MEETINGS – Regular Session and Closed Session minutes October 27, 2025
2. PAYROLLS – November 4 and 14, 2025
3. DISBURSEMENTS – November 16, 2025

PROJECT UPDATES:

Benton & Associates, Cameron Jones:

1. Approval of Loan Disbursement #6 and Pay Application for the Waste Water Treatment Plant project

Milano & Grunloh, Seth Flach:

REPORTS OF OFFICERS:

ATTORNEY:

1. First presentation of “An Ordinance Amending Section 2-321 of the Pana Code of Ordinances – Sale of Personal Property”
2. First presentation of “An Ordinance Authorizing Loan Agreement – Public Water Supply Loan Program” in relation to Lead Service Line Replacement Project
3. Presentation of “A Resolution Approving Grant Agreement with State of Illinois – Department of Commerce and Economic Opportunity – Pana Plaza Project”
4. Presentation of “A Resolution Accepting Donation and Ratifying Stock Sale and Purchase Agreement”
5. Presentation of “A Resolution Approving Police Chief Agreement 2025-2027)
6. Presentation of “A Resolution Approving Waste Water Treatment Plant Operator/Supervisor Agreement 2025-2027)

ENGINEER:

ECONOMIC DEVELOPMENT DIRECTOR:

CLERK:

1. Approval of Consulting and accounting services from Patton & Company for FY 2026
2. Approval of Financial Audit and Single Audit services from Lively, Mathias, Hooper & Noblet for FY 2026
3. Special Events Application – Pana Chamber of Commerce Christmas parade and tree lighting November 30, 2025

TREASURER:

MAYOR:

1. Hire top candidate for Street Department position

REPORTS OF COMMITTEES:

COMMUNITY SAFETY: (POLICE, FIRE, EMS)

COMMUNITY OPERATIONS: (WATER & LAKE, SEWER AND STREETS AND ALLEYS)

1. Motion to approve oversize lake lot request at C22 by Matthew & Kandice Cox, double fee oof \$700 applies

ADMINISTRATION: (FINANCE, PERSONNEL, LEGAL AND INSURANCE)

COMMUNITY SUPPORT: (ZONING, PARK & POOL, COMM. DEVELOPMENT, LIBRARY)

ECONOMIC DEVELOPMENT AND TAX INCREMENT FINANCING:

NEGOTIATIONS:

UNFINISHED BUSINESS:

NEW BUSINESS:

1. Boulevard Agreement – CCDC, 717 E Washington St.
2. Sidewalk Petition – Wendi Rensing (CCDC), 717 E Washington St.
3. Sidewalk Petition – Phil Sparks, 311 S Locust St.

CLOSED SESSION:

1. Closed session to discuss *“the purchase or lease of real property for the use of the public body”* exception C(5)

REGULAR SESSION:

1. Action after closed session regarding the purchase or lease of real property for the use of the public body

ADJOURNMENT: