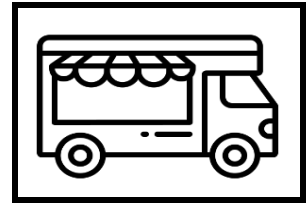




City of Pana, Illinois

Food Truck Permit Application



Pursuant to Pana City Code Chapter 12, Sec 12-108 to 12-111, Ord #1938

Date Of Application: _____

Annual permit - \$100 One-day permit - \$25

APPLICANT INFORMATION

Applicant Name _____

Applicant Phone No. _____

Home Address _____

City _____

State _____

Zip Code _____

Date of Birth _____

Driver's License # _____

State Issued _____

BUSINESS INFORMATION

Vendor Business Name _____

Vendor Phone No. _____

Address _____

City _____

State _____

Zip Code _____

Description of types of foods sold _____

VEHICLE INFORMATION

Make _____

Model _____

Year _____

License Plate # _____

VIN # _____

REQUIRED DOCUMENTS

- Copy of County Health Department permit must be attached
- Copy of Business Registration with State of Illinois must be attached
- Copy of Certificate of Insurance must be attached
- Copy of Vehicle Registration must be attached
- Copy of Driver's license of ANYONE working truck must be attached

Setup Location: _____

Date(s): _____

If on private property, do you have permission of the property owner: Yes No

Signature of Applicant _____

Date _____

Office use only

Issued Yes No

City Clerk Signature _____

Date _____

If denied, explain: _____

Payment Amount: _____

Cash

Check

Check #: _____



City of
Pana, Illinois
Building Permit Application

Pursuant to Pana City Code Chapter 12, Sec 12-108 to 12-111, Ord #1938



Mobile Food Truck Vendor Agreement

The **Mobile Food Truck Vendor** listed below ("**Vendor**"), shall be permitted to park and sell food at property owned by **City of Pana** ("**Pana**") on the dates and times specified in writing by the City of Pana.

- Vendor represents that it is licensed by the Christian County Health Department to prepare and sell food.
- Vendor's food truck shall be parked on a suitable hard surface as directed by the City of Pana. Food trucks are not allowed to park in fire lanes, handicap parking spaces, or in any other location that will impede traffic flow, obstruct sight lines, or create unsafe conditions for pedestrians.
- Food trucks may not have amplified sound or music emanating from the vehicle.
- Vendor shall clean up the space before leaving City of Pana property and must dispose of all waste in the City of Pana's waste receptacles.
- If Vendor provides seating or tables for its customers, the seating must be removed each night and the area cleaned up as required above.
- Vendor may display signage that is painted or permanently affixed to the vehicle and one freestanding sandwich board no larger than 16 square feet.
- Before connecting to an electrical outlet at City of Pana property, Vendor shall obtain permission from the City of Pana and shall safely run cords from the outlet to the food truck and shall not overload electrical circuits.
- If liquid propane gas is used, the following conditions shall be met:
 - (1) Cooking and warming equipment shall be in good working condition and regularly cleaned of grease or other combustible material.
 - (2) Portable liquid propane gas containers, piping, valves, and fittings which are located outside and are being used to fuel equipment shall be adequately protected to prevent tampering, damage by vehicles. Portable liquid gas containers shall be securely fastened in place by use of an approved method to prevent unauthorized movement, tipping, or regulator damage.
 - (3) A Type I hood shall be installed at or above all commercial cooking appliances and domestic cooling appliances used for commercial purposes that produce grease-laden vapors. (Reference: 2015 IFC Section 609.2).
 - (4) Combustible materials shall be kept a minimum of three feet from cooking appliances.
 - (5) Provide a fire extinguisher of minimum size 2A10BC shall be provided in the cooking area. Cooking equipment involving vegetable or animal oils and fats shall be protected by a Class K rated portable fire extinguisher.
- Vendor must provide evidence of and shall comply with the insurance requirements on Exhibit A which is attached.

The Vendor agrees that it accepts all risk related to its sales and this Agreement and agrees to indemnify, defend and hold harmless the City of Pana and the City of Pana's elected and appointed officials, employees, agents, consultants, volunteers and the like ("**Covered Entities**") relative to any claim for loss, damage or personal injury relating to or arising from Vendor's activities as provided herein. Vendor does hereby fully release and discharge the City of Pana and its Covered Entities from any and all claims from injuries, including death, damage, or loss which it may have or which may accrue to it or any person on account of its use of City of Pana property as provided herein, and Vendor covenants not to sue the City of Pana or any of the Covered Entities.

By signing below, I certify the following: I have the authority to bind and act on behalf of Vendor. I agree to the terms and conditions listed above. I acknowledge the City of Pana's permission to operate at City of Pana property may be denied or revoked at any time for any reason in the City of Pana's sole discretion. I also understand that the Chief of the Pana Police Department reserves the right to run a background check on any and all individuals listed as owners or employees of the Mobile Food Truck Vendor.

Vendor Business Name

Owner Name

Signature of Food Truck Owner/Operator

Date

EXHIBIT A

Insurance Requirements

The Vendor shall furnish certificates of insurance evidenced by a policy endorsement of the type and amounts required below prior to selling food at City of Pana property.

General public and other insurance in not less than the following amounts:

- A. Food products: \$500,000.00/\$500,000.00 aggregate, per occurrence.
- B. Commercial general liability:
 - 1. \$1,000,000.00 general aggregate.
 - 2. \$1,000,000.00 personal and advertising injury.
 - 3. \$1,000,000.00 each occurrence.
- C. Business automobile liability (including owned, non-owned and hired vehicles):
 - Bodily injury:
 - \$1,000,000.00 per person.
 - \$1,000,000.00 per accident.
- D. Property damage: \$1,000,000.00 per occurrence.

The required policy or policies of insurance shall contain the following special endorsements:

- (a) This insurance policy will not be canceled or reduced without 30 days prior written notice to the City of Pana.
- (b) The City of Pana and its officers, agents, and employees are named as additional insureds under the terms of this policy.

The Vendor's insurance coverage shall be primary insurance as respect to the City of Pana and its officers, agents and employees. Any insurance or self-insurance maintained by City of Pana shall be excess of the Vendor's insurance and shall not contribute with it. No cancellation provision in any insurance policy shall be construed as derogation of the continuous duty of Vendor to furnish insurance during the time it is operating on City property. The failure of the City of Pana to request the certificate of insurance or to strictly comply with the provisions of Exhibit A does not relieve Vendor of its obligations to provide the required insurance and to otherwise comply with these provisions.